

**SUGGESTED MODEL ADDENDUM TO AGREEMENT BETWEEN
THE OFFICE OF CHILD SUPPORT ENFORCEMENT (OCSE)
AND THE DEPARTMENT OF HEALTH AND HUMAN SERVICES (DHHS)**

I. PURPOSE

This addendum is intended to supplement and modify, as necessary, the existing terms and conditions of agreement for exchange of data and transmission of tapes between the Office of Child Support Enforcement (OCSE) and State Employment Security Agency (SESA) in accordance with 303(h) (1) of the Social Security Act. To the extent that there is any conflict or contradiction, the terms of the Addendum shall supersede the original agreement.

II. UNDERSTANDING

The agreement is changed or modified pursuant to the following.

1. The requirement for OCSE to enter into a written agreement with a SESA to act as OCSE's agent in establishing an arrangement with a contractor to facilitate the exchange of data between the FPLS and the SESAs is eliminated. The SESA will receive data directly from OCSE's National Computer Center in Baltimore, Maryland.
2. Data will be transmitted between OCSE and the SESA by magnetic tape. However, to facilitate data processing, the SESA may send and/or receive data by alternative methods (e.g. cartridges). Data will continue to be transmitted in the President's Council on Integrity and Efficiency (PCIE) tape format, however, the format may be changed at a later date if necessary.
3. The provision which restricts OCSE to conducting quarterly crossmatches is eliminated. Crossmatches will initially be conducted on monthly basis. Future modifications in the frequency of crossmatches may be worked out between OCSE and the SESA without formal modification of the agreement.
4. The SESA agrees to process a minimum of 200,000 cases per crossmatch. OCSE and the SESA will mutually agree on the maximum number of cases the SESA will process per crossmatch. OCSE plans to move toward a more targeted approach to processing. Therefore the number of cases submitted per crossmatch will vary but will not exceed the maximum.

This addendum is effective upon signature of both parties.

**THE PARTIES EXECUTING THIS ADDENDUM HAVE THE AUTHORITY TO SIGN THIS
ADDENDUM:**

by:

Date Jo Anne B. Barnhart
 Assistant Secretary for Children and Families

by:

Date Title: State: Address: