

**CHECKLIST OF ACTIVE  
TRAINING AND EMPLOYMENT GUIDANCE LETTERS  
July 1, 2002**

<b><u>Number</u></b>	<b><u>Subject</u></b>
4-98	Use of Adult Education Act Funds and Welfare-to-Work Matching Requirements
8-98	Selective Service Registration
9-98	Technical Amendment to Welfare-to-Work on the Obligation of Formula Funds to the States
1-99	Closeout of State Formula-Funded Activities Under the Job Training Partnership Act (JTPA)
6-99	Work-Flex Transition Guidelines Under WIA
7-99	Core and Customer Satisfaction Performance Measures for the Workforce Investment System
8-99	Negotiating Performance Goals; and Incentives and Sanctions Process under Title I of the Workforce Investment Act (WIA)
10-99	Workforce Investment Act (WIA): Joint Issuance by the Assistant Secretary for Employment and Training and the Assistant Secretary and Commissioner for Rehabilitation Services Regarding State Workforce Investment Board
11-99	Joint Guidance on Strategies to Enhance the Recruitment, Referral, Eligibility Determination, and Service Provision Processes Between Welfare-to-Work, Temporary Assistance for Needy Families, and Child Support Enforcement Entities
12-99	Final Planning Allotments for Program Year (PY) 2000 Wagner-Peyser (W-P) Act Basic Labor Exchange Activities
13-99	Joint Guidance on the Use of Temporary Assistance for Needy Families, Job Access and Reverse Commute, and Welfare-to-Work Funds to Provide Transportation Services to Welfare Recipients
15-99	Contingency Planning Options for State Plans under the Workforce Investment Act of 1998 and the Wagner-Peyser Act

**CHECKLIST OF ACTIVE  
TRAINING AND EMPLOYMENT GUIDANCE LETTERS  
July 1, 2002**

<u>Number</u>	<u>Subject</u>
16-99	Workforce Investment Act Financial Reporting
1-00	Summary of Anticipated Changes to the Administrative Costs Section of the Proposed Final Regulations for the Workforce Investment Act of 1998
3-00	Allocations and Information for Program Year 2000 Cost Reimbursable Grants: One-Stop Labor Market Information Funds for the Occupational Employment Statistics (OES) Survey
5-00	Guidance on Integrating Services Under the Trade Act Programs - the Trade Adjustment Assistance (TAA) Program and the North American Free Trade Agreement - Transitional Adjustment Assistance (NAFTA-TAA) Program (Including the Secondary Worker Program) - with the Workforce Investment Act (WIA)
6-00	Guidance on Obtaining Customer Satisfaction Results for Participants and Employers Receiving Services Under Title I of the Workforce Investment Act (WIA)
6-00, Ch. 1	Changes to Guidance Capturing Customer Satisfaction Results for Participants and Employers Receiving Services Under Title I of the Workforce Investment Act
7-00	Approval of Distance Training Under the Trade Act of 1974
8-00	Implementation of Partnership Between America's Workforce Network (AWN) Toll-Free Help Line and America's Service Locator (ASL)
8-00, Change 1	
9-00	Workforce Investment Act of 1998, Section 129 – Competitive and Non-competitive Procedures for Providing Youth Activities Under Title I
11-00	Revision of the Trade Act Participant Report (TAPR)
12-00	Workforce Investment Act (WIA) Allotments for Program Year (PY) 2001; Wagner-Peyser Act Preliminary Planning Estimates for PY 2001; and Reemployment Services Allotments for PY 2001

**CHECKLIST OF ACTIVE  
TRAINING AND EMPLOYMENT GUIDANCE LETTERS  
July 1, 2002**

<b><u>Number</u></b>	<b><u>Subject</u></b>
13-00	Planning Guidelines for Employment Service (ES) Fiscal Year 2001 Cost Reimbursable Grants for Work Opportunity Tax Credit (WOTC)/Welfare-to-Work Tax Credit (WtW) Programs
14-00	Workforce Investment Act (WIA) Performance Reporting System
14-00, Ch. 1	Change 1 to Guide on the Workforce Investment Act (WIA) Management Information and Reporting System
15-00	Guidance and Instructions for Requesting an Extension and Related Revisions to Welfare-to-Work Formula and Competitive Grants and Welfare-to-Work Formula State Plans
16-00	Availability of Funds to Support Planning Projects that Enhance Youth Connections and Access to the One-Stop System
17-00	Automation of SESA Standard Form 269 Financial Reporting
18-00	Program Guidance For Implementation of Comprehensive Youth Services Under the Workforce Investment Act
19-00	Final Planning Allotments for Program Year (PY) 2001 Wagner-Peyser (W-P) Act Basic Labor Exchange Activities
21-00	Guidance on Integrating Services under the Trade Act Programs - Trade Adjustment Assistance (TAA) and North American Free Trade Agreement - Transitional Adjustment Assistance (NAFTA-TAA) - with the Services Provided under the Workforce Investment Act (WIA)
22-00	Planning Guidance for Program Year (PY) 2001 Labor Market Information (LMI) Products and Services: One-Stop/LMI Allocations to States
23-00	Office of Inspector General (OIG) Final Audit Report on "Job Training Partnership Act, Title II-C Out-of-School Program Performance"
1-01	Program Year (PY) 2001 Reemployment Services Allotments Planning Guidance
2-01	Participation in Money Smart Financial Education Effort

**CHECKLIST OF ACTIVE  
TRAINING AND EMPLOYMENT GUIDANCE LETTERS  
July 1, 2002**

<b><u>Number</u></b>	<b><u>Subject</u></b>
3-01	PY 2001 Changes in Dislocated Worker and Youth Funds
3-01, Ch. 1	PY 2001 Youth Supplemental Funds
3-01, Ch. 2	PY 2001 Changes in Dislocated Worker Funds
4-01	Continuation of Trade Adjustment Assistance (TAA) and North American Free Trade Agreement Transitional Adjustment Assistance (NAFTA-TAA) Programs
5-01	Trade Adjustment Assistance (TAA) and North American Free Trade Agreement Transitional Adjustment Assistance (NAFTA-TAA) Programs: Reasonable Costs of Training and Transportation Payments
6-01	Changes to the Employment and Training Administration (ETA) Advisory System
7-01	Performance Reporting Submission Procedures for the Workforce Investment Act Standardized Record Data (WIASRD) and the Annual Report under Title IB of the Workforce Investment Act (WIA)
8-01	Information Related to Reservists Called to Duty
9-01	Work Opportunity Tax Credit (WOTC) and Welfare-to-Work Tax Credit Program (WtWTC) Procedural Guidance During Authorization Lapse
10-01	Continuation of Trade Adjustment Assistance (TAA) and North American Free Trade Agreement – Transitional Adjustment Assistance (NAFTA-TAA) Programs
11-01	Guidance on Revising Workforce Investment Act (WIA) State Negotiated Levels of Performance
12-01	Clarification on Selected Activities and Issues Under the WIA
13-01	Workforce Investment Act (WIA) Allotments for Program Year (PY) 2002; Wagner-Peyser Act Preliminary Planning Estimates for PY 2002; Reemployment Services Allotments for PY 2002; and Workforce Information Grants to States for PY 2002

**CHECKLIST OF ACTIVE  
TRAINING AND EMPLOYMENT GUIDANCE LETTERS  
July 1, 2002**

<b><u>Number</u></b>	<b><u>Subject</u></b>
14-01  Programs	Implementing the Office of the Inspector General (OIG) Recommendations for Improving the Trade Adjustment Assistance (TAA) and North American Free Trade Agreement – Transitional Adjustment Assistance (NAFTA-TAA)
15-01	Set of Welfare-to-Work Questions and Answers
16-01	Clarification and Guidance on How to Count Months When Verifying Eligibility Under the Aid to Families With Dependent Children (AFDC) and/or Temporary Assistance to Needy Families (TANF); Target Groups A and I
17-01	Incorporating and Utilizing Grassroots, Community-Based Organizations (CBOs), Including Faith-Based Organizations (FBOs), in Workforce Investment Activities and Programs
18-01	Reed Act Distribution
19-01	Victims of Trafficking and Violence Protection Act of 2000
20-01	Application Process for Workforce Investment Act (WIA) Section 503 Incentive Grants, Program Year 2000 Performance
21-01	Notification Regarding Worker Abandonment, Rejection or Termination from H-2A Temporary Agricultural Employment
22-01	Tax Relief Period Granted by the Internal Revenue Service (IRS) to Employers Affected by the September 11, 2001, Terrorist Attacks for the “21-Day” Filing Requirement
23-01	Clarification of Transportation Requirements Under the H-2A Program
24-01	Suggested Uses of Reed Act Distribution for Administrative Purposes
25-01	Final Planning Allotments for Program Year (PY) 2002 Wagner-Peyser (W-P) Act Basic Labor Exchange Activities and Changes to the Reemployment Services Allotments for PY 2002
26-01	Advance Notice of Revised PY 2001 Allotments for Dislocated Worker Activities
26-01, Ch. 1	Revised Program Year 2001 Allotments for Dislocated Worker Activities

**CHECKLIST OF ACTIVE  
TRAINING AND EMPLOYMENT GUIDANCE LETTERS  
July 1, 2002**

- 27-01 Reauthorization of the Work Opportunity Tax Credit (WOTC) and the Welfare-to-Work Tax Credit (WtWTC)
- 28-01 Program Guidance For Implementation of Comprehensive Youth Services Under the Workforce Investment Act (WIA) of 1998
- 29-01 Appropriate Catalog of Federal Domestic Assistance Identification of WIA Awards and Subawards; Financial Reporting of WIA Cluster Funds
- 30-01 Confidential Data Request Form for the North American Free Trade Agreement Transitional Adjustment Assistance (NAFTA-TAA) Program
- 31-01 Timeframes for Inspecting All Housing Units for H-2A Labor Certification Purposes